

Letter of Intent - VMCCA Grade 13 Option

STUDENT INFORMATION

Student's Legal Name		Student E-mail Address
Primary E-mail Address	@	Primary Phone Number () -
WCPSS Weighted GPA	WCPSS Unweighted GPA	Evidence of College Readiness: Unweighted WCPSS GPA - _____
WTCC GPA	# of Unexcused Absences	College Readiness Testing Scores - _____

ELIGIBILITY AND RESPONSIBILITIES

- An unweighted WCPSS GPA of **2.2 or above**, or college ready scores for the PSAT, Pre-ACT, SAT or ACT are required.
- A minimum of a **2.0 GPA in Wake Tech CC coursework** is required by the end of the Spring semester senior year.
- Students must continue in the program of study in which they are currently enrolled as a VMCCA student.
- Students/families are responsible for transportation, and costs for books and materials. We recommend renting when possible.
- Students are invited to participate in the graduation ceremony with their class but will **not** receive their diploma until completion of the Grade 13. Students participating in Grade 13 remain dually enrolled high school students while completing coursework **but will not be eligible to participate in VMCCA student activities (i.e. Prom, Block Party, Senior Awards Night, & Class Trip, etc.).**
- Enrollment in Grade 13 coursework is a privilege. Students with a history of academic, attendance, and/or behavioral referrals will require administrative approval for participation in Grade 13. Please ensure the information above is completed.

Students who do not meet these requirements at the end of Senior year will be processed for graduation.

ACADEMIC EXPECTATIONS

- By registering for Grade 13, you indicate that you have considered the academic rigor of the schedule. Students and parents understand that Grade 13 courses will be taught on one of the Wake Tech campuses by WTCC faculty. Students will not be overseen directly by VMCCA staff or the VMCCA/WTCC Liaison. Academic supports available at Wake Tech, include:
 - Free tutorial services at the Individualized Learning Center (ILC), Academic Success Centers in STEM, reading, writing, communications, social sciences, foreign languages and humanities; and Disability Support Services (DSS).
- Courses taken through Wake Tech are reported on the WTCC transcript and calculated in your collegiate GPA.
- Additionally, all courses in which a student is enrolled on the first day of the semester will appear on the WCPSS transcript regardless of grade or completion. **Any course dropped within the first 10 WCPSS days of school will receive a WP. All other withdrawals will receive a WF and negatively affect the high school transcript and GPA.**
- Students are required to enroll in **one course through WCPSS** in order to maintain Dual Enrollment status. Students currently employed will be given an Internship class. All other students will take an online course through NCVPS.
- **Satisfactory progress in both WCPSS and WTCC coursework must be demonstrated at the end of the fall semester in order to remain eligible for Grade 13 enrollment for the spring semester.** Students who do not meet expectations will be processed for WCPSS graduation, and may choose to withdraw from or process billing for spring semester WTCC courses.
- Dually enrolled students are not guaranteed a seat in specific WTCC courses. Course availability is subject to change without notice. Students participating in Grade 13 will work with the Wake Tech Liaison for academic advising and registration.
- Cheating and plagiarism are forms of academic dishonesty that violate the WTCC Academic Integrity Policy. Violations may be reported for investigation and consequences, when applicable.
- **Nurse Aide students only:** Students who elect to remain for Grade 13 will earn course credit for CNA II, but are not eligible for the Nurse Aide II Listing by the North Carolina Board of Nursing. This does not impact students' Nurse Aide I Listing.

ACKNOWLEDGEMENT AND AGREEMENT

Student Signature	Date (mm/dd/yyyy)
Parent/Legal Guardian Signature	Date (mm/dd/yyyy)
FOR ADMINISTRATIVE USE ONLY <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Administrator/Designee Signature	Date (mm/dd/yyyy)